UNITED SOUTH & EASTERN TRIBES, INC.

2012 ANNUAL MEETING & EXPO

UNCASVILLE, CT

OCTOBER 9-12

Crafters Guidelines & Agreement

The United South and Eastern Tribes, Inc. (USET) Arts & Crafts Vendor Policy is to promote the sale of American Indian/Alaska Native-made arts and crafts by providing an appropriate venue, however exceptions are made at USET's discretion.

- Space is available to individuals who are members of a federally-recognized Indian Tribe. Proof of tribal enrollment must be included with this agreement.
- Days to sell items: Tuesday, October 9 through Friday, October 12, 2012.
- Hours of Operation: 8:00 AM-5:00 PM Tuesday-Thursday and 8:00 AM-1:00 PM on Friday (unless otherwise noted).
- Set up time: 7:00 AM-9:00 AM each day.
- USET is not responsible for transporting crafts/wares to the selling area.
- Items must be stored away from selling area each night.
- Each crafter will be assigned one 6' or 8' table (according to availability at the hotel). Crafter is allowed to bring one 3' x 3' card table for additional selling space. Additional items such as clothing and/or display stands must be approved by USET before they are installed.
- USET and/or Mohegan Sun are NOT responsible for any item lost, stolen or damaged.
- Crafters are welcome to enjoy the morning/afternoon breaks and are invited to all receptions.

I have registered with United South and Eastern Tribes, Inc. (USET) to sell items during the USET 2012 Annual Meeting and agree to follow the guidelines listed above.

_____ _____

Crafter Date

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CRAFTER REGISTRATION FORM

Pre-Registration - $200.00 (Deadline September 21, 2012)

On-Site Registration - $250.00 (After September 21, 2012)

Tribe/Organization: _____

Mailing Address: _____

Email: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

_____ Booths @ $200.00 ($250.00 after September 21, 2012) = $_____

Description of items to be sold:

_____

_____

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Exhibit space will be located at the Mohegan Sun, Tuesday, October 9 through Friday, October 12, 2012. The exhibit space will consist of one 6' or 8' table with chairs (according to availability at the hotel). Crafter is allowed to bring one 3'x3' card table for additional selling space. It is the individual's responsibility to pay for any special equipment needs. The cost for renting exhibit space is $200.00 and must be received along with your registration from by September 21, 2012. Please make checks payable to United South and Eastern Tribes, Inc. and mail with registration from and Crafters Guidelines and Agreement Form to USET, 711 Stewarts Ferry Pike, Suite 100, Nashville, TN 37214. If you have questions, please call the USET office at (615) 872-7900.

Additional needs:

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**** Crafters Guidelines and Agreement Form must be signed and enclosed along with supporting documentation.**

FOR USET USE ONLY (PLEASE DO NOT WRITE IN THIS AREA)

Purchase Order Amount $_____ Date_____

Purchase Order Number _____ Invoice No._____

Payment Received $_____ Receipt No._____

Check No. _____ Date_____