



# Annual Meeting & EXPO

Pearl River Resort  
Choctaw, MS

November 7 & 8, 2011



## **Annual USET EXPO**

November 7-8, 2011

### **Pearl River Resort**

Choctaw, MS

On behalf of United South and Eastern Tribes, Inc. and our 26 member Tribes, it is a pleasure to invite you to participate in our Annual USET EXPO. The USET EXPO affords vendors an opportunity to introduce products and services to Indian Country. The USET EXPO also gives Tribal leaders and other Tribal representatives a chance to visit your booth to discuss the value of your products and services as they relate to the day-to-day operations of tribal offices, health clinics, fire departments, court systems, schools, hotels, casino, restaurants, water systems, environmental needs and many other forms of businesses operated by the Tribes.

Vendors that have participated in the past, the USET EXPO allows you to retain your relationship with our member Tribes and USET urges you to return again this year. Come explore the new and exciting developments in Indian Country as they relate to your products and services. Interested new vendors – come see what Indian Country is all about and how you can weave your products and services into the many businesses operated by Tribes.

We urge you to take advantage of this business opportunity and join us November 7-8, 2011. You may contact the USET EXPO Coordinator, Ms. Tammy Neptune at (615) 467-1548 or email her at [tneptune@usetinc.org](mailto:tneptune@usetinc.org).

Scan^ In Peace,



Brian Patterson  
President

## Event Schedule

Installation:	Monday, November 7th, 8 a.m. - 12 noon
Exhibit Hours:	Monday, November 7th, 1:00 p.m. - 5 p.m. Tuesday, November 8th, 9 a.m. - 2 p.m.
Dismantle:	Tuesday, November 8th, 2 p.m. - 4 p.m.

## Registration

	Regular	Late
For Profit/Gov't. Agencies:	\$750	\$950
Indian/Tribal-Owned:	\$550	\$750
Not-For-Profit:	\$550	\$750

## Additional Information

**Booth and Furniture:** 10'x 10' booth, 8' back drape and 3' side drapes, one 7"x 44" exhibitor ID sign, one 6' draped table, two folding chairs, and one waste basket, provided by Convention Display Service. **Vendor's can arrange for extra equipment and electric/telephone hook-ups at their own expense by contacting Convention Display Service at (601) 948-4228.**

**Confirmation Packets:** Exhibitors who have reserved their booth space with a signed contract to USET can download the confirmation packet with detailed information regarding schedules and the drayage company on USET's website.

**Badges:** Exhibition badges will be provided to all pre-registered working personnel at no extra cost on site.

**Show Directory:** All exhibitors who return payment and required forms by October 14, 2011 will be included in a printed show directory.

**Hotel Reservations:** The Pearl River Resort is offering a special **single/double room rate of \$50.00 per night**, 11/6/11 thru 11/10/11. To secure your room at this rate, call 1-866-44-PEARL and reference GUSET11.



**United South and Eastern Tribes, Inc.**  
**2011 Annual Meeting & EXPO**  
 Pearl River Resort  
 Choctaw, MS

**DO NOT USE THIS SPACE**

Date Rec'd \_\_\_\_\_  
 Amt. Paid \_\_\_\_\_  
 Booth No. \_\_\_\_\_

**EXPO SPACE CONTRACT**

*Please reserve exhibit space for the undersigned as indicated in (a) below.  
 FULL REMITTANCE is enclosed for rental space(s) indicated.*

**A. EXHIBIT SPACE TO BE RESERVED:**

1st Choice \_\_\_\_\_  
 2nd Choice \_\_\_\_\_  
 3rd Choice \_\_\_\_\_

10'x 10' Booth  
 Total # Booths requested \_\_\_\_\_  
 For Profit: \$ \_\_\_\_\_  
 Tribal-Owned \$ \_\_\_\_\_  
 Not For Profit: \$ \_\_\_\_\_  
 (verification document required)  
 TOTAL AMOUNT DUE \$ \_\_\_\_\_

**B. PRODUCT TO BE FEATURED IN EXHIBIT:** \_\_\_\_\_  
 \_\_\_\_\_

**C. FIRM NAME:** \_\_\_\_\_  
**Representatives Name:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**City, State, Zip:** \_\_\_\_\_  
**Phone/Fax Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**D. REPRESENTATIVE HANDLING ALL SHOW CORRESPONDENCE (if different from above)**  
**Name/Title:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Phone/Fax Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**G. DO YOU WISH TO HAVE A BOOTH SIGN? (Furnished by the EXPO, if requested: single line only)**  
 YES \_\_\_\_\_ NO \_\_\_\_\_ If Yes, Sign Wanted: \_\_\_\_\_

Checks are to be made payable to USET and mailed to United South and Eastern Tribes, Inc., 711 Stewarts Ferry Pike, Suite 100, Nashville, TN 37214. Exhibit space will be assigned according to the date and time your signed Contract is received. If Contract and Payment are not received by October 14, 2011 prior reservations, if any, will be cancelled and space will be reassigned.

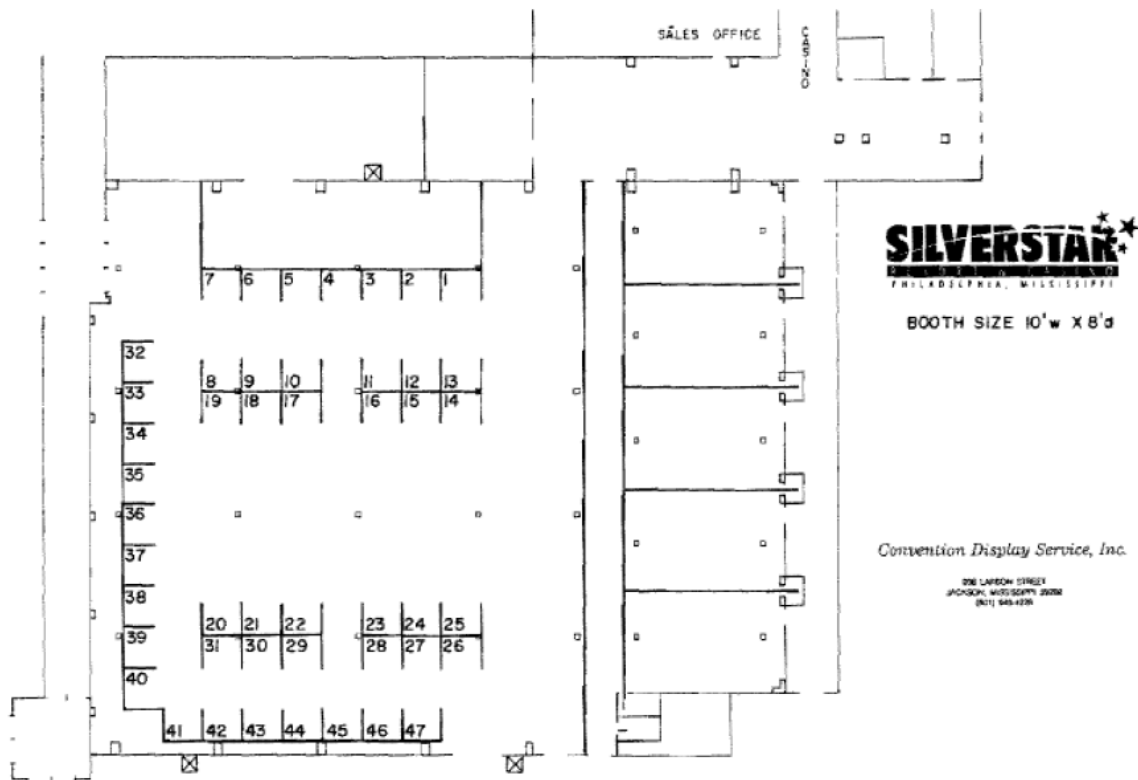
Firm Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Firm Printed Name and Title \_\_\_\_\_

USET accepts this as a valid contract to participate in the USET EXPO November 7<sup>th</sup> and 8<sup>th</sup>, 2011.

Kitcki Carroll \_\_\_\_\_ Date \_\_\_\_\_  
 Executive Director

**USET Annual Meeting & EXPO  
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Choctaw, Mississippi**



**Convention Display Service, Inc.**  
P.O. Box 13387  
Jackson, MS 39236  
601-948-4228

**Show Floor: Booth Includes**

- |               |               |                  |                  |
|---------------|---------------|------------------|------------------|
| 8' Back Drape | 3' Side Drape | 6' Display Table | 2 Folding Chairs |
| Waste Basket  | ID Sign       |                  |                  |

## EXHIBIT SPACE POLICIES

Reservations for exhibit space are subject to acceptance by United South and Eastern Tribes, Inc. (USET) and are not legally binding until such time as a fully executed contract has been received. The policies outlined below will be attached as a condition of the Exhibit Space Contract. USET reserves the right to make judgment on items not covered in the Exhibit Space Policy on an as-needed basis.

1. CHARACTER OF EXHIBITS: USET reserves the right to decline, prohibit or restrict all or part of any exhibit and/or activity or conduct within any exhibit which is deemed inappropriate.
2. PAYMENT FOR EXHIBIT SPACE: USET must receive a fully executed contract with applicable payment no later than October 14, 2011. In the event a fully executed contract and applicable payment is not received by this date, USET reserves the right to reassign confirmed exhibit space to other vendors. (See section four (4) regarding additional provisions regarding reassignment of exhibit space to other vendors.)
3. CANCELLATION OF EXHIBIT SPACE: USET will not process cancellations or issue refunds after October 14, 2011. Cancellation notification received prior to the cancellation deadline will incur a penalty equal to 50% of total exhibition space cost. Cancellation notification received after the cancellation deadline will constitute forfeiture of the total exhibition space cost.
4. ASSIGNMENT OF EXHIBIT SPACE: USET will assign exhibit space on a first come-first served basis in the order that fully executed contracts are received. Every effort will be made to assign space in accordance with the choices listed by individual vendors, however when this is not possible comparable space will be provided at USET's discretion.
5. CHECK-IN FOR EXHIBITORS: Registered vendors with fully executed contracts on record with USET shall be required to check-in at least three (3) hours in advance of the show start time. Failure to check-in three (3) hours prior to the show start time constitutes forfeiture of exhibit space and refund of exhibit space charges. Exhibit space not claimed three (3) hours prior to show start time is subject to reassignment to other vendors. Emergencies or unforeseen circumstances will be reviewed and handled at USET's discretion on an individual basis.
6. SUBLETTING OF EXHIBIT SPACE: USET will not allow subletting of part or all of exhibit space to another party.
7. SHIPPED MATERIALS FOR EXHIBITORS: Exhibit materials will not be accepted and/or stored by USET or the Pearl River Resort. The official drayage company Convention Display Service Inc., will be responsible for storing shipped materials on behalf of vendors. Information regarding Convention Display Service Inc., will be provided with the Exhibit Space Confirmation Packet.
8. LIABILITY: Neither USET nor the Pearl River Resort will be responsible for the safety of exhibits from damage or theft. Neither USET nor the Pearl River Resort will be responsible for injuries to exhibiting vendor employees and loss or damage to exhibit materials while in transit to or within the exhibition site. In accordance with the terms of the Exhibit Space Contract, the exhibiting vendor expressly assumes responsibility for injuries to persons and loss or damage to property occurring within their assigned exhibit space or while in transit to the exhibition site.
9. UTILITIES: USET will **not** provide electricity to individual vendor exhibits. However, electricity is available at the exhibiting vendors cost. Arrangements for electricity can be made with Convention Display Service Inc.
10. EQUIPMENT AND SUPPLIES: Each exhibit space will be furnished with the following: a skirted table, two (2) chairs, a wastebasket, and an individual sign displaying the exhibiting vendor's company name. Additional equipment and supplies can be ordered from Convention Display Service Inc., at the exhibiting vendors cost.
11. HARMFUL CHEMICALS: USET prohibits the use of hazardous or toxic materials in any exhibit regardless of circumstance.



## History of USET

On October 4, 1968, the Eastern Band of Cherokees, the Mississippi Band of Choctaws, the Miccosukee Tribe and the Seminole Tribe of Florida met in Cherokee, North Carolina with the shared idea that some form of unity between the Tribes would facilitate their dealings with the federal government. The result of their vision of “Strength in Unity,” was the inter-tribal council United Southeastern Tribes. Incorporated in 1969, United Southeastern Tribes operated first out of Emory University in Atlanta, Georgia, and then moved to Sarasota, Florida. In 1975 it relocated again to Nashville, Tennessee, where it resides today. The organization changed its name in 1978 to United South and Eastern Tribes, Inc. to better reflect its membership, as federally recognized Tribes from Maine, to Florida, to Texas affiliated themselves with the organization.

Today, United South and Eastern Tribes, Inc. is a non-profit, inter-tribal organization that collectively represents its member Tribes at the regional and national level. USET has grown to include twenty-five federally recognized Tribes, operating through various workgroups and committees and providing a forum for the exchange of ideas and information amongst Tribes, agencies and governments. In addition to the Eastern Band of Cherokee, the Mississippi Band of Choctaw, the Miccosukee Tribe and the Seminole Tribe of Florida, USET now includes:

- The Chitimacha Tribe of Louisiana, 1971 - The Seneca Nation of Indians, 1972
- The Coushatta Tribe of Louisiana, 1974 - The St. Regis Band of Mohawk Indians, 1976
- The Penobscot Indian Nation and The Passamaquoddy Tribe, 1979
- The Houlton Band of Maliseet Indians, 1981 - The Tunica-Biloxi Indians of Louisiana,
- The Poarch Band of Creek Indians, The Narragansett Indian Tribe, and
- The Mashantucket Pequot Tribe, 1984
- The Wampanoag Tribe of Gay Head (Aquinnah), 1987
- The Alabama-Coushatta Tribe of Texas, 1989 - The Oneida Indian Nation, 1991
- The Aroostook Band of Micmac Indians, 1992 - The Catawba Indian Nation, 1993
- The Jena Band of Choctaw Indians, 1995 - The Mohegan Tribe of Connecticut, 1996
- The Cayuga Nation, 2000 - Mashpee Wampanoag Tribe, 2007
- The Shinnecock Indian Nation, 2011

USET is dedicated to promoting Indian leadership, improving the quality of life for American Indians, and protecting Indian rights and natural resources on tribal lands. Although its guiding principle is unity, USET plays a major role in the self-determination of all its member Tribes by working to improve the capabilities of Tribal governments.