

Health Services Director
Wampanoag Tribe of Gay Head (Aquinnah)

Job Summary: Responsible for planning, management systems, budget administration, contract/agreement compliance, employee supervision, and monitoring operations of health service program for tribal members. Serve as liaison between other tribes and health agencies.

Principle Duties: Administer contract & funding procedures, develop & implement health service program to meet needs of tribal members, define & develop staff roles, supervise program staff, respond to all governmental inquiries, develop & administer contracts, grants, and budgets, report to Tribal Council, Health Committee, and government agencies on status & progress, disseminate information regarding health issues, advocate on behalf of member needs, enforce policies & procedures, participate in case management.

Minimum Position Qualifications: Masters Degree in Public Health Administration or closely related field; five years experience working with tribal health programs, including planning, management and analysis health policy issues; must possess excellent verbal and written communication and organization skills; computer application skills to include MS Word and Excel; knowledge of applicable local, state & federal regulations.

Preferred Position Qualifications: Professional licensing (American College of Health Care Executives).

Deadline: Open Until Filled

Contact: Tribal Administrator Tobias Vanderhoop, t8nup@wampanoagtribe.net,
Wampanoag Tribe of Gay Head (Aquinnah), 20 Black Brook Road, Aquinnah, MA
02535. Telephone: (508) 645-9265 or fax: to (508) 645-3790
Full listing of this and other positions available at: wampanoagtribe.net