



# USET CERTIFICATION BOARD FOR WATER & WASTEWATER TREATMENT PLANT OPERATORS AND LABORATORY ANALYSTS

## RENEWAL Application for USET Certification

**NAME:** Last: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_

Work Title: \_\_\_\_\_

**ADDRESS:** Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_

Business Ph.: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ Home Ph.: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**TRIBE CURRENTLY EMPLOYED BY:** \_\_\_\_\_

Certificate Renewal Requested: (Mark completely and submit total fee due- See Fee Schedule)

### Water

### Wastewater

- |   |  |
|---|--|
| <input type="checkbox"/> Class I-Water Treatment System Operator      | <input type="checkbox"/> Class I-Wastewater Treatment System Operator      |
| <input type="checkbox"/> Class II-Water Treatment System Operator     | <input type="checkbox"/> Class II- Wastewater Treatment System Operator    |
| <input type="checkbox"/> Class III- Water Treatment System Operator   | <input type="checkbox"/> Class III- Wastewater Treatment System Operator   |
| <input type="checkbox"/> Class IV-Public Water Supply System Operator | <input type="checkbox"/> Class IV-Bio Wastewater Treatment System Operator |
| <input type="checkbox"/> Water Distribution System Operator           | <input type="checkbox"/> Wastewater Collection System Operator             |
| <input type="checkbox"/> Water Laboratory Analysts                    | <input type="checkbox"/> Wastewater Laboratory Analysts                    |
|   | <input type="checkbox"/> Industrial Wastewater                             |

Have there been any changes made to the water system/facility or to your certification status since your last certification approval? Yes  No

If yes, please describe and submit a copy of your certification reflecting this change: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CANDIDATE STATEMENT:**

Via electronic submission of this document, I certify that the information provided on this form and in the submitted application package is correct and that I have met the requirements for passing the specified examination for the level of certification to be granted. I understand that all required information must be submitted before certification will be reviewed and granted by the USET Certification Board. I agree to follow all guidelines as set forth by the USET Certification Board in order to remain in good standing with the Board and maintain a current certification.

**ADDITIONAL REQUIREMENTS:**

Proof of continuation education credits and applicable fees must be submitted to USET at the address below prior to renewal approval. Make your certified check, money order, or company check payable in U.S. currency to [United South and Eastern Tribes, Inc.](#) Fees are subject to change at the discretion of the Board. Checks returned to United South and Eastern Tribes, Inc. may be subject to a \$25.00 penalty.

United South and Eastern Tribes, Inc.  
Attention: Steve Terry  
711 Stewarts Ferry Pike, Suite 100  
Nashville, TN 37214



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## **Application Package Checklist**

Please insure that all requested information is provided with the Application Package to facilitate more efficient processing of documents.

- Completed and Signed Application
- Letter of Endorsement from Tribal Employer
- \* Proof of Authorized Course Completion
- \* Proof of Successfully Passing Certification Test
- \* Proof of Continuing Education Credits (only for those renewing certification)
- Appropriate fees for application or renewal and/or additional fees as applicable

\* Note: Copy of front and back of wallet card may be substituted, as applicable.



**USET CERTIFICATION BOARD  
FOR WATER & WASTEWATER  
TREATMENT PLANT OPERATORS  
AND LABORATORY ANALYSTS**

**FEE SCHEDULE**

Application for initial Certification	\$ 50.00
Application for renewal of Certification	\$ 50.00
Surcharge for late renewal payments during 90 day period	\$ 100.00
Name or Address Change Processing fee	\$ 10.00
Reinstatement Fee	\$ 150.00
Lost/Replacement Certificate	\$ 25.00
Lost/Replacement Wallet Card	\$ 10.00

**United South and Eastern Tribes, Inc.**

711 Stewarts Ferry Pike, Suite 100

Nashville, TN 37129

Phone: (615) 872-7900

Fax: (615) 872-7417

[www.usetinc.org](http://www.usetinc.org)