

United South and Eastern Tribes, Inc. (USET) is sponsoring a hands-on Behavioral Health Data Entry training in Nashville, TN. Participants will learn how to use important features in the RPMS roll-and-scroll, the behavioral health graphical user interface, and the electronic health record. Participants will leave this training with an understanding of three data entry methods that can improve data quality and reporting for clinic staff. [Attached](#) is the agenda for this training.

**Dates:** September 13-14, 2016

**Meeting location:** USET Office Building  
711 Stewarts Ferry Pike  
Nashville, TN 37214

**Who should attend?** Behavioral Health Staff, Data Entry Personnel, Clinical Staff, CACs, Community Health Workers

USET will allot each Tribal facility a travel stipend for one staff member to attend the Behavioral Health Data Entry training; however, attendance is not limited to one staff member. Please note the details below about this training.

- Please visit <https://usetthps.wufoo.com/forms/z1jmja6z01f6oce/> to submit your registration form no later than August 19, 2016.
- Each attendee and/or Tribal Nation is responsible for making all travel and lodging arrangements.
- The \$1,200 travel stipend to the Tribal Nation will be based on documentation of staff attendance at the training. Payment to the Tribal Nation will be made by USET within 30 days following the training.
- Please contact Bryan Hendrix at [bhendrix@usetinc.org](mailto:bhendrix@usetinc.org) or 615-467-1611 with any questions.

**The following hotels are near the USET office building:**

- o Sleep Inn Nashville Airport  
3437 Percy Priest Drive, Nashville, TN 37214  
855-849-1513

Online reservations: <https://www.choicehotels.com/tennessee/nashville/sleep-inn-hotels/tn447>

Airport Shuttle: No

Within walking distance to the USET Office Building

- o Country Inn & Suites by Carlson, Nashville Airport East  
3423 Percy Priest Drive, Nashville, TN 37214  
866-790-9629

Online reservations: <https://www.countryinns.com/nashville-hotel-tn-37214/tnnaseas>

Airport shuttle: No

Within walking distance to the USET Office Building

- o Homewood Suites by Hilton Nashville-Airport  
2640 Elm Hill Pike, Nashville, TN 37214  
855-605-0320

Online reservations: <http://homewoodsuites3.hilton.com/en/hotels/tennessee/homewood-suites-by-hilton-nashville-airport-BNAHWHW/index.html>

Airport shuttle: Yes

If you have any questions or concerns, please do not hesitate to contact Bryan Hendrix at (615) 467-1611 or [bhendrix@usetinc.org](mailto:bhendrix@usetinc.org).