

FINANCIAL ANALYST

Nansemond Indian Nation is accepting applications for a Financial Analyst who will manage the Nation’s fiscal responsibilities. The Financial Analyst will work alongside other tribal staff and take ownership of all tribal fiscal and regulatory matters. Applicants should have experience as a Financial Analyst in a company with complex financials and an extensive balance sheet. Familiarity with grant management and government reporting responsibilities a plus.

LOCATION	TRAVEL	SALARY	APPLY
ON-SITE IN SUFFOLK, VA	LOCAL & REGIONAL (MUST HAVE VALID DRIVER’S LICENSE)	COMMENSURATE WITH EXPERIENCE	EMAIL CHIEF@ NANSEMOND.ORG
DUTIES			
<ul style="list-style-type: none"> ● Oversee the Nation’s fiscal activity, including budgeting, reporting, and auditing ● Assure legal and regulatory documents are filed and monitor compliance with laws and regulations ● Identify and address financial risks and opportunities for the Nation ● Supervise financial reporting and budgeting team ● Review financial reports for ways to reduce costs ● Work well with Tribal leadership to develop the strategic plan ● Assist with high-level decisions about policy and strategy ● Help with recruiting new staff members when necessary 			
REQUIREMENTS			
<ul style="list-style-type: none"> ● Bachelor’s degree in a relevant discipline and Master’s degree or MBA ● CPA certification preferred ● Understanding of MIP preferred or willingness to train ● Experience in a senior management position ● Strong financial and accounting background, including an understanding of profit and loss, balance sheet and cash flow management and general finance and budgeting ● Experience with corporate governance ● Proven negotiation skills ● Ability to understand new issues quickly and make informed decisions ● Ability to inspire confidence and create trust ● Ability to work under pressure, plan personal workload effectively and delegate ● <i>All applicants are subject to the tribe’s drug and alcohol-free workplace policy.</i> ● <i>Must pass a background investigation and serve a 90-day probationary period.</i> 			