GRANT WRITING WORKSHOP

Partners
USET is proud to be partnering with the Office of Minority Health Resource Center and the Association of American Indian Physicians

OBJECTIVES
- Strengthen technical writing skills
- Manage a grant with effective practices
- Sustain grant funding through resource development

REGISTER NOW
- Deadline is August 10th!
- Go to: https://usetthps.wufoo.com/forms/m1qylia8ljq6yv3b/
- Travel Stipends are available for USET Tribal Nations on first come, first serve basis

Hilton Nashville Airport Rooms are $162/night Room block ends on August 8th
Click below for online reservations:
NEWSERVATIONS
If reserving by phone, please call 615-316-1056 and mention code: USET Workshop.

For questions or concerns, contact Jasmine Alvarado at jalvarado@usetinc.org
Day 1: Wednesday, August 22, 2018

9:00am – 10:00am  Welcome – Introductions/Announcements

Participant Introductions/Training Overview

Review Objectives

- How to write a grant and strengthen technical writing skills;
- How to manage a grant with effective practices;
- How to sustain grant funding through resource development.

10:00am – 10:45am  Overview of Grant Writing, Resource Development & Sustainability Practices

10:45am – 11:00am  Break

11:00am – 12:00pm  Technical Writing – Vision, Design and Capacity (VDC) Approach

- Vision for Change – Overview of Logic Models
- Designing Programs that are SMART – Intro to Evaluation Methodology
- Capacity Demonstrating/Supporting Successful Outcomes

12:00pm – 1:00pm  Lunch (on your own)

1:00pm – 2:00pm  Parts of the Grant

- Cover Letter/Letter of Intent
- Abstract
- Program Narrative
- Mission Statement
- Organizational Summary
- Program Description
- Evaluation/Methodology
- Budget & Fiscal Responses
- Attachments

2:00pm – 2:15pm  Break

2:15pm – 4:00pm  Types of Grants and Eligibility Requirements

- Interactive Activity & Discussion
- Questions and Answers

4:00pm – 4:30pm  Summary and Close
# Grant Writing, Grants Management and Sustainability Practices for Tribal Nations

**August 22-23, 2018**

## Day 2: Thursday, August 23, 2018

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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<tr>
<td>9:00am – 9:15am</td>
<td>Welcome/Recap and Review last day</td>
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<tr>
<td>9:15am – 10:45am</td>
<td>Grants Management in Tribal Programs</td>
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<td><strong>10:45am – 11:00am</strong></td>
<td><strong>Break</strong></td>
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<tr>
<td>11:00am – 12:00pm</td>
<td>Evaluation Methodologies and Performance Measures (USET)</td>
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<tr>
<td><strong>12:00pm – 1:00pm</strong></td>
<td><strong>Lunch (on your own)</strong></td>
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<td>1:00pm – 2:00pm</td>
<td>Resource Development Strategies (AAIP)</td>
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<td>2:00pm – 3:00pm</td>
<td>Sustainability Practices for Program Survival</td>
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<td>• Administrative Record Keeping</td>
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<td>• Strategic and Action Planning</td>
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<td>• Diversify Funding Strategies</td>
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<td><strong>3:00pm – 3:15pm</strong></td>
<td><strong>Break</strong></td>
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<td>3:15pm – 4:00pm</td>
<td>Importance of Collaborations &amp; Partnerships</td>
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<td>4:00pm – 4:30pm</td>
<td>Evaluations</td>
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<td></td>
<td><strong>Summary and Close</strong></td>
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