

ETA Issues Guidance on System of Award Management (SAM); Outlines Steps to be Undertaken by Current and New SAM Registrants

The Employment and Training Administration has published Training and Employment Guidance Letter 18-17. This TEGl informs current and prospective ET grant recipients of important information related to the System of Award Management (SAM). Current grant recipients should review their SAM registration information and ensure that it remains active. Prospective grant recipients are encouraged to complete a new SAM registration well in advance of their intent to apply for a federal grant.

The TEGl is accessible at https://wdr.doleta.gov/directives/attach/TEN/TEN_18-17_Acc.pdf

SAM is the official federal system that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of contract awards, grants, and electronic payment processes. The Excluded Parties List System in SAM also contains the names of parties debarred, suspended, or otherwise excluded by agencies. The General Services Administration (GSA) manages the day-to-day operations of SAM.

In SAM, an individual, company, business, or organization is referred to as an "entity." A SAM registration is required for an entity to be able to apply for federal grants, to request modifications to existing grants, and to enable them to closeout expiring grants. Applications for grants submitted through www.grants.gov are automatically rejected if the registration in SAM is expired. Additionally, ETA routinely checks the validity of a grant recipient's SAM registration and verifies that the recipient isn't included on the excluded parties list before making a grant award, or approving a modification to an existing award. Failure to have an active SAM registration can delay grant recipients from receiving their initial award or requested modifications to their existing awards.

Please see the following link for additional information: <https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/sam-update>.