



UNITED SOUTH AND EASTERN TRIBES, INC.


USET Resolution No. 2004:019


BUILDING OPERATION & MAINTENANCE FUNDS FOR BIA CONTRACTED PROGRAMS

- WHEREAS,** United South and Eastern Tribes, Incorporated (USET) is an intertribal organization comprised of twenty-four (24) federally recognized tribes; and
- WHEREAS,** the actions taken by the USET Board of Directors officially represent the intentions of each member tribe, as the Board of Directors comprises delegates from the member tribes' leadership; and
- WHEREAS,** P.L. 93-638, Section 105 (e) (1) provides "the Secretary shall compensate each Indian Tribe or tribal organization... Such compensation may include ... operation and maintenance expenses, and such other reasonable expenses the Secretary determines by regulation; and
- WHEREAS,** P.L. 93-638, Section 106 (e) (1) provides "The amount of funds provided...shall not be less than the appropriate Secretary would have otherwise provided for the operation of the programs; therefore, be it
- RESOLVED** that the USET Board of Directors does hereby request the Bureau of Indian Affairs Eastern Regional Office to work with the USET Tribal Administration Committee to develop a report that identifies the Eastern Region's funding needs for building operation and maintenance of BIA contracted programs; and, be it further
- RESOLVED** that the report shall be completed and presented to the USET Board of Directors at the 2004 Impact Week Meeting to be held February 2-5, 2004 in Washington, D.C. so that the information gathered can be included into the Budget Formulation process in future years.

CERTIFICATION

This resolution was duly passed at the USET Annual Meeting & EXPO, at which a quorum was present, in Mashantucket, CT, on Thursday, October 23, 2003.


Keller George, President
United South and Eastern Tribes, Inc.


Beverly M. Wright, Secretary
United South and Eastern Tribes, Inc.



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Eastern Regional Office
711 Stewarts Ferry Pike
Nashville, TN 37214

Mr. Tim Martin
Executive Director
United South and Eastern Tribes
711 Stewarts Ferry Pike
Nashville, TN 37214

NOV 25 2003

Subject: USET Resolution No. 2004:019

Dear Mr. Martin,

In response to USET Resolution No. 2004:019, Building Operation and Maintenance (O&M) Funds for BIA Contracted Programs, our Facilities Staff developed the enclosed form for collecting necessary data to quantify eligible O&M space needs. Since the resolution requests your office to work with the USET Administration Committee, we are requesting this form be provided to Tribal Leaders and Committee members of all tribes with BIA contracted programs. We would like tribes interested in pursuing BIA O&M funds to complete the forms and return them to our Facilities Staff no later than January 5, 2004. This will allow us to ensure the requested report is ready for presentation to the USET Board of Directors Meeting at Impact Week, February 2-5, 2004.

Thank you for your attention to this matter. You may direct any questions to Johnny Parham at (615) 467-1702, or Tram Pollock at (615) 467-1707.

Sincerely,

Director, Eastern Region

Enclosure

SPACE EXPANSION REQUESTS

(Submit Separate Form for Each Structure)

Reporting Organization: Eastern Regional Office

Location Name: _____

Location Number: _____
(If Assigned)

Structure Use: _____
(Use FMIS Building Use List)

Structure Number: _____

Is structure a Portable? Y or N

Year Constructed: _____

Owned By: Tribe Leased Other: _____

Historical Register? Y or N

Contains Asbestos? Y N Unsure

Underground Storage Tank? Y or N

Contains Lead Paint? Y N Unsure

Does Building Contain Other Than BIA Contracted Programs? Y or N

Occupying Contracted Program(s)	Contract Number(s)	Area (Sq. Ft.) <i>(Program Sq. Ft. Only)</i>
1.		
2.		
3.		
4.		
5.		

Building Description: *(Include type of siding, number of stories, roof type, environmental concerns, etc.)*

Additional Information or Comments:

Requested By:

(Name and Title)

(Signature) _____

(Date)

STRUCTURE USES

BUILDING USES

Amphitheater	Hogan	School, Board/Day
Announcer Stand	Hospital	School, Day
Animal Shelter	Irrigation Shop	School, Boarder Town, Dorm.
Auditorium	Juvenile Detention Center	School, Elementary, Board
Bleachers, Outside	Kindergarten	School, Elementary, Board/Day
Boiler, Heating Plant	Kitchen	School, Middle Board
Cafeteria	Laboratory	School, Middle Board/Day
Chemical/Paint Storage	Law Enforcement Center	School, Middle Day
Communications Equipment	Library	School, Other
Concession Stand	Maintenance Shop	School, Post-Secondary Board
Conference	Medical Clinic	School, Post-Sec Board/Day
Courthouse	Multi-purpose	School, Post Secondary Day
Cultural Center	Museum	School, Secondary Board
Day Care	Non-Heated Storage	School, Secondary Board/Day
Dining Hall	Not in Use	School, Secondary Day
Dormitory	Office	School, Vocational Shop
Facility Management	Other	Security
Shop	Pressbox, Outside	Sewage Plant
Fire, Dormitory	Pump House	Shed
Fire Shed	Quarters, Apartment	Stadium
Fire Station	Quarters, Garage-detached	Storage
Forest Building	Quarters, Handicap	Student Union
Forest Dormitory	Quarters, Mobile Home	Swimming Pool
Forestry Shop	Qtrs, Mobile Home Pad	Ticket Booth
Garage	Qtrs, Multi-Family Housing	Utility Plant
Garage, Bus	Quarters, Single Family	Warehouse
Generator Plant	Restroom	Water Treatment Plant
Greenhouse	Roads Shop	
Gymnasium	School, Board	



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Eastern Regional Office
711 Stewarts Ferry Pike
Nashville, TN 37214

JAN 20 2004

Mr. Tim Martin
Executive Director
United South and Eastern Tribes
711 Stewarts Ferry Pike
Nashville, TN 37214

Subject: USET Resolution No. 2004:019

Dear Mr. Martin,

As requested in USET Resolution No. 2004:019, Building Operation and Maintenance (O&M) Funds for BIA Contracted Programs, our Facilities Staff has worked with your staff and the Administration Committee to develop a report for presentation to the USET Board of Directors during the Impact Week meetings. Since only two tribes responded to our request for data to support this report, we do not think it productive to present to the Board at this time, and request to be taken off their agenda. We will still meet with the Administration Committee and will respond separately to the two tribes who sent us data.

Thank you for your attention to this matter. You may direct any questions to Johnny Parham at (615) 467-1702, or Tram Pollock at (615) 467-1707.

Sincerely,

ACTING Director, Eastern Region



United States Department of the Interior RECEIVED NOV 21 2003

BUREAU OF INDIAN AFFAIRS

Eastern Regional Office
711 Stewarts Ferry Pike
Nashville, TN 37214

November 21, 2003

Tiffany D. Chevront
Bureau Information Officer
United South and Eastern Tribes, Inc.
711 Stewarts Ferry Pike
Nashville, TN 37214

Dear Ms. Chevront:

I am writing in response to your letter dated November 3, 2003, with regards to the resolution past by the Board of Directors at the annual USET meeting at the Mashantucket Pequot Indian Tribe Casino Resort in Connecticut, held during the week of October 20-23, 2003. The resolution addressed the concerns brought up by the USET, Transportation Committee.

Below you will find responses to each of the resolutions addressed in your letter.

Resolution No. 2004: 020 – Finalizing BIAM 57 and 58 documents.

Unfortunately we have no control over this here at the Eastern Region Office. We can say that Central office has said there are plans to finalize these documents in the near future. They have not given a timeline on this, or the manner in which it will be done.

Resolution No. 2004: 021 – 2% Cap on annual roads inventory mileage

There seems to be some confusion about the 2% cap. The 2% cap is not placed on the amount of mileage that goes into the road inventory. A Tribe can add as many qualifying miles each year as it wishes to the BIA Road Inventory System. The 2% cap is applied to the Construction Need System which is the mileage in the system that generates funding for the Tribes. The Eastern Region has approximately 540 actual BIA road miles in the system but we have over 1200 Construction Need miles in the system that generate funding. The 2% cap has not been a problem for the Eastern Region over the last couple of years.

Resolution No. 2004: 022 – Transportation Committee Challenge List for Eastern Region Office.

1. Item 1. We will continue to attend USET Transportation Committee meetings when invited. We will provide Regional budget information on all Indian Reservation Roads (IRR) and Maintenance program funds.

2. Item 2. We will continue to provide a breakdown on the Regional Road Maintenance funds that were distributed and give estimated projections for future distributions.
3. Item 3. We will not pursue the hiring of an Administrative Assistant until we acquire addition PM&O funding from Central Office.
4. Item 4. There is no funding in the program to provide general travel funds to Committee Member(s) for the purpose of attending National transportation meetings. Transportation planning funds are distributed to tribes and can be utilized for this purpose as it relates to transportation planning.
5. Item 5. We will continue to publish deadline dates in the newsletter that we send out periodically. Unfortunately we are not the ones that control the deadline dates, and as with this past year several dates were changed in D.C. and we were notified on short notice. We will try to give as much advanced notice as possible but please keep in mind that we are under the same deadlines.
6. Item 6. We will provide a breakdown of expenses at the next USET meeting of the PM&O and project funding.

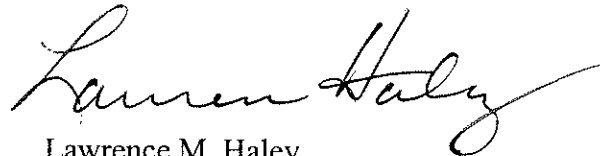
As stated in the Department of Interiors Appropriations Act, the 6% Program Management and Oversight funds are to be used for roads program management functions. These are those functions which are not project related functions. This covers any administrative and program related activities. These funds are not for the purpose of covering project related activities such as reviews on PS&E, Environmental, Archeological, Right-of-Ways, and Inspections.

7. Item 7. As I stated in the comment 3, we will not pursue hiring an Administrative Assistant in the Branch of Roads at this time until we receive addition PM&O funding. If and when we do hire an Administrative Assistant, they will be funded from the PM&O funding. There has always been a position in the organization chart for this position. This position is for handling the daily activities of processing travel documents, filing, answer calls when engineering staff is out, and other administrative work. Up till now, for the last 2 ½ years, the engineers have been doing these duties which is not good work force management.
8. Item 8. We agree there is a need for some formal training on the Deferred Maintenance Reporting. We will be contacting Central and see if they or any other region are planning on giving this training. If not we will work on setting up and providing this training here at Eastern Region. Tribes will need to use there transportation planning funds or other type of funds for travel expenses.
9. Item 9. The Branch of Roads has communicated these problems with the Contracting Officer. We are currently looking into hiring a Contracting Specialist

assigned specifically to the Branch of Roads. We are also looking into acquiring additional PM&O funding to support this position.

I hope these responses address your concerns adequately. We here in the Branch of Roads at the Eastern Region will continue to strive for improvements and work with the Tribes.

Sincerely,

A handwritten signature in black ink that reads "Lawrence M. Haley". The signature is written in a cursive style with a large initial "L" and a long, sweeping tail.

Lawrence M. Haley
Eastern Regional Road Engineer